

Tracey Broughton PSLCC Clerk to the Town Council

**Operations Committee
10th April 2019 19.00 The Old Courthouse
AGENDA**

1. Apologies for absence
2. To receive any declarations of interest
Members are hereby reminded that, under the provisions of sections 26-34 and Schedule 4 of the Localism Act 2011, a member with a Disclosable pecuniary interest of which they are aware in a matter who attends a meeting of the council at which the matter is considered must disclose to that meeting the existence and nature of that interest at the commencement of that consideration, or when the interest becomes apparent.
3. Approval of previous minutes/notes Operations Committee minutes dated 23rd January 2019 and minutes dated 27th February 2019 and 13th March 2019 and any matters arising for items not on the agenda
4. Public Question time
5. Review of Southwell Town Council Property & Services
 - a. Old Courthouse – update to include progress on Courthouse improvements and accommodation tidy up. Also discussion and decision on Garage rental at the back of the building.
 - b. Market Report – Update to include confirmation of market stall orders
 - c. Car Parks – Update on SLA and electrical Charging points
 - d. Toilets – general update
 - e. Grounds Maintenance and devolved amenity areas – general update to include update on War Memorial Renovation, revised quotations new outdoor lights, update on play area improvements and repairs and permission for Archaeology to undertake test digs on Wakeling Close Green
 - f. Van quotations for recommendation to Full Council.
6. Events – general update
7. **To Resolve on whether the Council will move into closed session in accordance with the Public Bodies (admission to meetings) Act 1960 as amended by Section 100 of the Local Government Act 1972 for the following confidential item relating to Tourist Information Centre.**
8. Tourist Information Centre – general updates to include opening hours 2019
9. Items for Communication –
10. Items to be included on the next agenda – to be sent to the clerk by 30th April 2019
11. Date of next meeting 12th June 2019 at 19.00

**Tracey Broughton
Clerk to Southwell Town Council**

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