



Southwell Town Council

Person Specification

Post Title: Grounds and Facilities Maintenance Person		Date Reviewed: November 2016
Attributes	Essential	Desirable
Relevant experience	Previous maintenance environment Tractor driving Chain saw usage	Spraying certificate
Knowledge and Skills	The ability to communicate with all types of people The ability to prioritise workloads The ability to work effectively as a team member, co-operating enthusiastically with others in order to achieve agreed objectives The ability to provide a customer focused service to councillors and residents Basic Health & Safety in relation to groundwork	Local knowledge of Southwell
Qualifications	GCE grade C or above in English and Maths (or equivalent qualification) Full, clean driving licence	Health & Safety Certificate Arboreal qualification
Personal Attributes	Helpful, co-operative friendly attitude To be able to contribute positively to the work of the team Pride and commitment in performing public duties	To have good personal manner & presentable appearance Good sense of humour
Work Circumstances	To be willing to work flexibly, including weekends and evenings and overtime on occasion	